



# FORMULATION MEET

## **A Report of Minutes of Meeting & Remedial Actions Taken**

<b>Program Zone:</b>	Bareilly
<b>Purpose of Meeting:</b>	National Body Formulation
<b>Date of Meeting:</b>	9 <sup>th</sup> September 2019
<b>Meeting Time:</b>	01:00 PM
<b>Meeting Location:</b>	KANZULIMAN FOUNDATION OFFICE, 1 <sup>st</sup> Floor Khanqah e Tahseeniya Kankar Tola, Bareilly Shareef
<b>Meeting Facilitator:</b>	Maulana Nasir
<b>Attendees:</b>	Amir Tehsini, Mohammad Yasir, Aftab, Nasir
<b>Minutes Issued By:</b>	Maqsood Aalam

<b>Next Steps:</b>	<b>Assigned</b>	<b>Due date</b>
To Send Answers pending Decree (56 emails)	Nasir	31 <sup>st</sup> October 19
To Make a file for ISSN registration of KAIJOR	Yasir	1 November 19
To Open a Centralize account of Foundation	Amir	14 November 19
To get register for 80G & 12A.	Aftab	14 September 19
To Release Print version of KAIJOR	Yasir	15 December 19
To Submit a report of Islahul Muslimeen Section	Ayesha	25 September 19
To suggest name & addresses of Asam unit as per NE head	Alibul	02 October 19
To Make a Presidential Committee.	Yasir	01 October 19

<b>Decision Made:</b>
<ul style="list-style-type: none"><li>• Collect Bulk membership &amp; Funds for Foundation by the Concerned Unit Head.</li><li>• Centralize all Payments with the official account of KIF.</li><li>• Internal Fund Collection Committee form 15 Nos*</li><li>• 12A &amp; 80G follow up by Aftab after Account Statement.</li><li>• Research library Restructured by Ali.</li><li>• Matrimonial Test service manually counseling through Google form.</li><li>• An MOU is suggested for free Medical Camps with a Mumbai based NGO.</li><li>• An MOU is suggested for free Matrimonial Service.</li><li>• Online record should be made for All Units (Contact Person, Contact No, Address)</li><li>• An MOU is suggested for free Matrimonial Service.</li><li>• Work Calendar Decided &amp; Work Distributed Accordingly.</li><li>• 1200 Membership Collected Should be Sorted &amp; Split w.r.t. their regions.</li><li>• Make a Public directory of all unit Heads, Branch presidents with address.</li><li>• Skill Development Training Program is to be held in Our Bareilly office from 17 September to 19 October by Nasir.</li></ul>

- An internal training program of One week by Nasir to office staff.
- Skill Development Training at Shahjahanpur
- Unit wise monthly Mahfil e Milad is proposed for all units.
- A Research Meet at Kanpur is proposed by research team.
- 2 Week Tajweed Classes & Computer Classes are proposed for all units.
- 2 Week Tajweed Classes are proposed under our online Academy.

**\*Fund Collection Committee Members:**

- |            |             |                  |                   |
|------------|-------------|------------------|-------------------|
| 1. Yasir   | 5. Faimy    | 9. Haidar        | 13. Parvez Sheikh |
| 2. Maqsood | 6. M. Ahmad | 10. Tabrez       | 14. Imran JNU     |
| 3. Faimy   | 7. M. Ahmad | 11. Hassan Bhai* | 15. Sayed AQIB    |
| 4. Aftab   | 8. Waqar    | 12. Saqib Azhari | 16. Aaqib         |

**Reviews of Activities:**

**Activities held in Past**

Date	Host	Activity	Unit	Major Action Taken
05-08-18	Amir husain	Meeting	Delhi	National Level Planning & Execution Agenda
25-11-18	Hafiz Athar	Meeting	Shahjahnpur	Mr. Junaid nominated & Hz. Athar resigned
02-09-19	Parvez	Summit	Delhi	Professional Job Opportunities for Minorities
03-11-18	Yasir	Conference	Bareilly	International Conference & Research Papers Launch of KAIJOR & Research help Desk
06-10-19	Maqsood Aalam	Meeting	Siliguri	Branch Inaugural Ceremony (WB)
02-09-19	Rizwan	Meeting	Bareilly	Unit Formulation & Review Activities Agenda
09-09-19	Nasir	Meeting	Bareilly	National Formulation & Review
14-08-19	Shahid	Meeting	Kanpur	Interaction & inaugural of unit
16-08-19	Irfan	Meeting	Aligarh	Interaction of AMU unit
06-01-19	Sayed Asif Ali	Meeting	Banda	Interaction of unit
25-12-18	Mufti Ejaz Razvi	Meeting	Sitapur	Interaction of unit
01-01-19	Hafiz ishaaq	Meeting	Lakhimpur	Interaction & inaugural of unit
20-12-18	Ismail mansoori	Meeting	Lucknow	Plan to form a unit
23-10-18	Yasir	Meeting	Lucknow	Research Meet & Planning
24-10-18	Ismail	Meeting	Lucknow	Formation of Research Team
25-10-18	Mujahid	Workshop	Lucknow	Writers skill development & help Desk Training
29-09-17	Hafiz Usman Azhari	Conference	Banda	Imaam e Paak Conference

## Noori Mahfils

### A. Units Wise

Date	Host	Unit	Vanue
25-11-18	Hafiz Athar	Shahjahnpur	Masjid karam ilahi, Khalil Sharqi
22-09-19	Sayad Asif Ali	Banda	Aastana Husainiya, karbala Shareef
29-09-17	Arif Nizami	Banda	Ghausiya Hall, Nizami Palace, Goolar naka

### B. Islahul Muslima Section

- Maintained in a separate report.

### Post Assigned Islahul Muslima Section

- Maintained in a separate report.

### Work distribution/ Calendar

S.N.	Name	Month	Event	Role & Responsibilities
1				
2				
3				
4				
5				
6				